



**Election of Nurse Committee Members: Nomination Form**

Nominations to replace retiring members of the Nurse Committee may be put forward by any member of the Society for Endocrinology. Committee members are elected for a term of four years.

**IMPORTANT** - It is the responsibility of the proposer to consult the nominee as to whether he or she is willing to stand for election. Each nomination should be signed below by the nominee confirming that he or she is willing to stand.

The committee would like to encourage nominations from members in under-represented geographical areas of the UK. Details of committee members and where based can be found at <http://www.endocrinology.org/about/committee/nurse.html>

A job description can be found on the reverse of this form.

Nomination.....

Short resume of nominee.....

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I confirm I am willing to stand for election

Signature of nominee.....

Work address .....

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Email: ..... Tel: .....

Name of proposer .....

Signature of proposer .....

Please return no later than **30 September 2010** to: Ann Lloyd, Society for Endocrinology, 22 Apex Court, Woodlands, Bradley Stoke, Bristol BS32 4JT. Fax: 01454 642205 **PTO**

## **Society for Endocrinology committee members' job description**

Committee members report to the committee chairman. They are responsible for:

- Providing input into policy proposals within the area of the committee remit
- Providing feedback and advice on the Society's activities in the area of the committee remit
- Promoting the best interests of the Society, its members and the public
- Attending at least two thirds of committee meetings, unless excused by the chairman
- Taking part in ad hoc working parties as required
- Providing advice and feedback between meetings, as required by the Chairman or staff