
Policy on publication of scientific output of committees, endocrine networks and working parties

September 2014 (v1)

Introduction

The Society's committees, Endocrine Networks and working parties regularly produce an output that is desirable to disseminate amongst the endocrine and wider scientific and lay community.

This policy relates to material produced on behalf of the Society by the Society's Committees, Endocrine Networks and working parties, including but not limited to Nurse Core Competencies and Society Emergency Guidance. There is a separate policy for the Society's Clinical Guidelines/Guidance.

1. Scope and purpose

The scope and purpose of the output must be clearly defined and stated in the output. It should be inline with the Society's strategic aims.

2. Rigour of development

- Members of the committee, endocrine network or working party will produce a first draft of the output for wider consultation as appropriate
- If the Society has a template for the type of output being produced this should be used by the authors
- The relevant Society Committee(s) will be approached to officially approve the output

3. Publication

In order to ensure the output forms part of the scientific record and reaches the widest and most appropriate audience all outputs should be published in one of the Society's official journals, currently

- *Clinical Endocrinology*
- *Endocrine Connections*
- *Endocrine Related Cancer*
- *Endocrinology, Diabetes & Metabolism Case Reports*
- *Journal Molecular Endocrinology*
- *Journal of Endocrinology*
- The committee or network producing the output should select the publication most appropriate to submit the work to based on scope, target audience and impact factor and send a proposal to the journal editor
- The Society journal editor has the right to reject the proposal on editorial grounds
- If the output is rejected from all the Society's Journals then the authors can submit the output for publication in other peer-reviewed journals
- The Society Committee that approved the initial output will be asked to re-approve if it is substantially amended (as judged by the lead author and the relevant Society staff member) during the peer review process.

- Authors will assign copyright to the Society and the Society will provide a licence to publish where appropriate

4. Dissemination and implementation of the guidelines

- The Society's Marketing and Communications team will be responsible for the dissemination and marketing of the output

5. Review of the outputs.

- The outputs will be reviewed and updated as appropriate for the output

6. Finances

Council will approve the budget available for production, dissemination and marketing of outputs

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