**All space-only exhibitors** should complete this form and return it with an electronic copy of their scaled stand drawings for approval by the Organisers.

**PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS**

|  |  |  |
| --- | --- | --- |
| Exhibitor’s Company Name | | Stand Number |
| Contact Name (if the stand is to be built by a contractor please indicate below) | | Telephone Number |
| Contractor’s Company Name | | |
| Contractor Contact Name | | |
| Contractor Email Address | Contractor Telephone Number | |
| Approximate date/time of arrival to offload and start construction | | |

Please return with an electronic copy of your scaled drawings by **Thursday 19 September 2019**

|  |  |
| --- | --- |
| Return to: |  |
| Charlotte Tite |  |
| SfE BES Events Team |  |
| Bioscientifica | Email: SfEBESConference@endocrinology.org |