**Application to place a research audit, survey or project advert on the SfE website**

|  |  |
| --- | --- |
| Name of applicant |  |
| Affiliated organisation  |  |
| Address |  |
| Telephone contact number |  |
| Email address |  |
| **Research details** |
| Type (e.g. audit, survey, project) |  |
| Title |  |
| Brief background |  |
| Justification |  |
| Funding |  |
| Are there any other active audits, surveys or projects currently hosted on the SfE website that might overlap with this? |  |
| Please confirm you have met any local mandatory governance requirements |  |
| Please include evidence of local approval for the project |  |
| Do you require/have you received any wider approvals e.g. HRA, REC |  |
| Which SfE Network do you wish to review this application? |  |
| Preferred audience (for dissemination purposes) e.g. specific network, clinicians only, all members. |  |
| Do you wish for us to send details to one of our affiliated Patient Support Groups? If so, please state which one(s) |  |
| Proposed start date |  |
| Proposed closing date (adverts will be archived one month after this date) |  |
| Proposed date to submit short report of results to SfE |  |
| 50 word summary to include on the website (including relevance to endocrinology and target audience).  |  |
| Other organisations involved |  |
| Web link for supplementary information (if relevant) |  |
| References (if relevant) |  |
| Please provide an email address for responses/queries to be sent to (this will appear on the webpage) |  |

Please send this application and a copy of your audit, survey or project data collection tool/form to research@endocrinology.org

Privacy details

In order to evaluate your application, the data that you submit via this form will be shared with the relevant Endocrine Network Conveners, staff working for the Society for Endocrinology and its Clinical Committee. We will store your data securely and only authorised personnel will be able to access it.

If your application is unsuccessful we will delete your application data from our systems one year after application. If your application is successful, we will hold your application data for 5 years for administration purposes and any subsequent impact reporting.

Adverts will be archived within one month of the closing date provided.