

President

Term of Office: 3 years + one year as President-elect

Overall purpose of the role:

The role of the President is a Trustee-Director position (i.e. a Trustee of the Society as a charity and a Director of the Society as a UK registered company limited by guarantee). The President acts as Chair of Council, the Officers sub-group and the Nominations Committee and represents the Society as its principle advocate and ambassador.

The Council of Management, known as Council, is the governing body of the Society for Endocrinology. It is responsible for setting the strategy and overall policy of the organisation and for overseeing the implementation of the strategy and the efficient and effective administration of the Society by the executive. [See Council remit.](#)

The President, as Chair of Council, provides the leadership that enables Council to fulfil its responsibilities for the overall governance and strategic direction of the charity.

Specific responsibilities

- Provides the most senior level of representation of the Society.
- Chairs of Council, Nominations Committee, and Officers subgroup, exercising a casting vote in meetings should the voting be drawn.
- Represents the Society at the European Council of Affiliated Societies meetings and at other national and international events, and occasionally in the media as required.
- Member of remuneration group.
- Chairs relevant Working Groups, as and when required.
- Chairs some of the Society's award lectures at SfE BES and other events as appropriate.
- Delivers a verbal report at the Society's Annual General Meeting.
- Horizon scans for opportunities and threats to the Society.

Trustee-Director responsibilities

The Society for Endocrinology is both a UK registered charity and a company limited by guarantee. The President serves both as a Director of the company and as a Trustee of the charity. They are accountable to the Society's members and have legal and fiduciary responsibilities including:

- As a Director of the company, elected Council members must, *inter alia*: act within their powers; promote the success of the company; exercise independent judgment; exercise reasonable care, skill and diligence; avoid conflicts of interest; not accept benefits from third parties; declare interests in proposed or existing transactions or arrangements with the company.
- As a Trustee of the charity, elected Council members must follow the principles of: organisational purpose; leadership; integrity; decision-making; risk and management of risk; board effectiveness; equality, diversity and inclusion, and; openness and accountability.

- Accountability for the finances and expenditure of the Society, including its investments, and ensuring that the charity is solvent and that its finances are managed in a sustainable way and funds applied legally and fairly, including setting the reserve level, approving budgets and annual accounts.
- Setting the Society's strategy and monitoring its implementation in line with aims, values and charitable objects.
- Representing the interests and needs of all members and beneficiaries and not a subset.
- Ensuring appropriate equality, diversity and inclusion practices are in place across the Society to foster talent and ensure the membership is represented and best served.
- Ensuring the governance of the Society is appropriate including decision-making structures and processes to effectively manage risk as well as proactively advance the work of the Society.
- Ensuring policies and processes are up-to-date, clearly documented and transparent to the membership.

Required input

- Attending and chairing Council meetings (2 meetings pa).
- Attending and chairing Officers meetings (3-4 meetings pa).
- Chairing Nominations Committee meetings (1 meeting pa).
- Attending the Remuneration Group meeting (1 meeting pa).
- Actively contribute to discussion and decision making.
- Responding in a timely manner to Committee and Council business conducted by email.
- Occasionally representing the Society at external meetings, or in the media, as required.
- Acting as the principle advocate and ambassador for the Society, promoting the Society and its best interests at all times.

Required skills

- Ability to listen to different perspectives, challenge ideas constructively and make decisions that support the goals of the committees and the strategy of the Society.
- A comprehensive understanding and commitment to the legal duties, responsibilities and liabilities of a UK charity Trustee and company Director.
- Understanding of the opportunities and challenges facing different groups of Society members and the field of endocrinology more broadly.
- Understanding of financial metrics and ability to critically review financial and management reporting.
- Ability to think and act strategically, listen to different perspectives, challenge ideas constructively, and make strategic decisions.
- Commitment to the aims and values of the Society and willingness to act as an ambassador.
- Clear understanding of equality, diversity, inclusion and unconscious bias.
- Ability to oversee the appropriate governance of a complex organisation including the identification and pragmatic management of risk.
- Ability to respond promptly to assist the Chief Executive and other Trustees.