

August 2023, Nov 2023

Committee members role description

Term of office: three years

Responsibilities:

Committee members report to the committee Chair. They are responsible for the following:

- Evaluating and developing the Society's activities in the area of the committee remit
- Providing input into policy proposals
- Taking part in sub- or working groups of the committee and/or taking the lead on specific areas of the committee remit
- Occasionally representing the committee on internal or external issues

Required input

- All committee members attend two committee meetings per year, either face to face or online
- Early Career events and training leads, sit as ex-officio members on one of the following committees, science, clinical, nurse and programme committee
- Actively contribute to discussion and decision making
- Responding in a timely manner to committee business conducted by email
- Occasionally represent the Society at external meetings
- Promoting and acting in the best interests of the Society at all times

Required skills

- Understanding of the opportunities and challenges facing different groups of Society members and the field of endocrinology more broadly in the context of the committee's remit
- Ability to listen to different perspectives and challenge ideas constructively to evolve and develop the field of endocrinology in line with the Society's values
- Commitment to the aims and values of the Society and willingness to act as an ambassador